

**MINUTES OF ADA ACCESS ADVISORY BOARD
WEDNESDAY, December 21, 2005
CITY HALL, 1ST FLOOR BOARDROOM**

I. Dave Calvert chaired the December meeting.

In attendance from the *Wichita Access Advisory Board*

Jeanne Goodvin, Steve Hinds, Ron Pasmore, Valerhy Powers, Lori Lawrence, Steve Stambaugh, Tiffany Nickel, Shirley Yonce, Ed Koon, Dave Calvert, Julie Hedrick, Jeremy Rolofson, Judy Weigel, Jeff Farney, Janet Pape

Members not present

David Waldie, Marty Rothwell

ADA Department Coordinators

Jay C. Hinkel Department of Law

Other City Staff and Guests

Kent Johnson DMCG
Angela Krummel City Manager's Office

The meeting convened at 9:03 a.m. by Dave Calvert

II. Minutes Approval

The minutes from November 30, 2005 were approved. Dave Calvert requested each board member indicate whether they had a disability on the sign-in sheet. The board has a total of 17 members with 10 indicating they had a disability. The board meets the 51% minimum requirement.

III. Final Board Training- Kent Johnson (DMCG)

- A. Memory sticks were handed out to board members to review portions of the transition plan and provide input for DMCG recommendations. Individuals who took the memory sticks were Steve Hinds, Dave Calvert, Tiffany Nickel, Julie Hedrick and Jeremy Rolofson. The memory sticks will be due at the next meeting on January 25th for Kent to be able to incorporate board input into the final transition plan. After the transition plan is completed a public hearing will be held for final input from the community. The AAB has been asked to provide input for the facilities portion of the transition plan thus far, however the plan also includes City communication, employment policies, the website and transit services.

III. Committee Reports and Discussion:

Dave Calvert e-mailed out the reports from the **Ordinance Review and Compliance Report Committee** prior to the meeting. He did have a question for Kent Johnson regarding DMGC's evaluation of the Wichita-Midcontinent Airport. He wanted to know when the airport would be compliant regarding accessible parking. Johnson stated the airport was supposed to have been resurfaced recently and should now be in compliance with adequate access isles. Johnson said he would look in to the issue to make for certain.

Dave Calvert reported on the **Parking Committee**. The main issue is the Universal Parking Ordinance, which goes in to effect January 1, 2006. The ordinance requires all new construction and parking lot reconstruction receive an OCI inspection for striping to make sure adequate accessible spaces are provided, and those provided are Universal design. Universal parking spaces are 16 ft. in width including a 5 ft. access aisle that is shared between two Universal parking spaces. Universal parking spaces are van accessible.

Lori Lawrence reported on the **Communication Committee**. The committee discussed settlement agreement section 3.g regarding interpreting service notices. 3.g states a notice should be posted during City Council meeting saying interpreting services are available if requested. The notice should also be included in any public meeting notices. The City has posted outside the Council Chambers a notice stating interpreting services are available as required in the agreement. The AAB board discussed captioning services for the City Council meetings.

IV. New Business

Jeanne, Dave, and Jay will discuss when the appropriate time will be to rotate in alternate agencies to the board. The Ad Hoc Committee will also discuss board membership. (Results of their discussions are summarized at the end of this document.)

V. Other

Jeanne Goodvin discussed having a brief demonstration of the parking compliance training volunteers have received to enforce accessible parking compliance. The presentation will take approx. ½ hr and the board agreed this was a good idea.

****Meeting adjourned at 11:48**

Next Meeting: January 25, 2006

10:00-11:30, City Hall
1st Floor Exec. Board Room

**** The following is s summary of the discussion of the Ad Hoc Committee distributed after the AAB meeting on Dec. 21st.**

**REPORT OF THE *AD HOC* COMMITTEE
ON BOARD SIZE
12/21/05**

Present: David Calvert, Jeanne Goodvin, Jay Hinkel, Kent Johnson.

The Committee discussed the optimum size of the Wichita Access Advisory Board. It was noted that the best size for a working board is 9 – 11 members and the current size of the Board is 16. There are two vacancies and one pending appointment.

The Committee discussed the size of the board and decided that the best use of the time of the various members is in committee involvement, and that committees should be where most of the work is done. It is also noted that committee members do not have to be members of the Board, although there should be at least one Board member on each committee. It was also noted that the current membership of the Board consists of persons with or representing many different disabilities.

As to the length of the Board meetings, the committee recommends that since training sessions have concluded, Board meetings be held to an hour or less.

The committee made the following recommendations:

1. Board meetings should be limited to one hour or less.
2. The number of persons on the Board should not be increased.
3. The alternate or rotating representatives of organizations should be appointed to committees where they have an interest.
4. Attempts should be made to ensure continuity from year-to-year so that those persons who have received ADAAG training will continue to serve as members of the Board or committees.
5. Committee reports will be placed on the Consent Agenda and will be approved as a whole without detailed reports from the committees during Board meetings. Committees will designate in their respective minutes those items that need action or discussion by the Board.